

**Minutes of the FINANCE & GENERAL PURPOSES COMMITTEE MEETING of  
Sixpenny Handley & Pentridge Parish Council  
Held 4<sup>th</sup> May 2023 at 7:30pm @ Parish Office, 6 Town Farm Workshops, Sixpenny Handley.**

Item		Action By
	<b>Public Open Session 0 Attendance</b>	
945	<p><b>Attendance &amp; Apologies</b> Cllr Simon Meaden (Chairman of the Finance &amp; General Purposes Committee) Cllr James Reed (Chairman of the Parish Council) Cllr Dave Adams Cllr Andy Turner Cllr Colin Taylor</p> <p><b>Also in Attendance</b> Ciona Nicholson (Clerk)</p> <p><b>Apologies</b> Cllr Stuart McLean</p>	
946	<p><b>Declarations of Interest &amp; Grants for Dispensation</b></p> <p>None</p> <p><b>The following members declare non-pecuniary interests in matters relating to:</b></p> <p>Cllr Colin Taylor – Pentridge Village Hall &amp; SH Village Hall 1<sup>st</sup> Woodcutt Scouts, CCIO Cllr James Reed – Community Land Trust &amp; Item Speed-watch Cllr Andy Turner – Community Land Trust &amp; Skate-park Project Cllr Simon Meaden- 1<sup>st</sup> Woodcutt Scouts</p>	
947	<p><b>Matters arising from the last F&amp;GP Parish Council Meeting held 6<sup>th</sup> April 2023.</b></p> <p>None</p>	
948	<p><b>Play Area Matters &amp; Reports</b></p> <p>The monthly on-sight inspections continue – all play equipment remains in good order with no major issues to report. Clerk to ask Cllr McLean to carry out weekly inspections during the spring/summer months.</p> <p>Members agreed that the equipment identified on the latest quarterly report and timbers needs to be cleaned down and algae and bird droppings removed. The Creative Hub in the first instance were unable to carry out the work therefore Cllr D Adams has volunteered.</p> <p>Local contractor extended his work this month by heavily strimming back the football banking.</p>	<p><b>Clerk</b></p> <p><b>DA</b></p>
949	<p><b>Sports Association Matters</b></p> <p>The Sixpenny Handley Cricket Club held their first fixture of the season, despite a loss it was a well-attended and enjoyable event.</p> <p>Members noted the lack of advertising and recommended updating the fixtures page on the website. Clerk to contact clubs for fixture dates.</p>	<p><b>AT/Clerk</b></p>

	<p>Cllr Adams informed the members of the difficulty he had experienced accessing the green shed. There was little room for manoeuvre due to the untidy and unorganised manner that the equipment had been left by the sports clubs. Despite numerous polite requests to remove unwanted equipment and the offer to reorganise storage there has been no response.</p> <p>Clerk to contact Cricket, Football and Bowls Club to request the removal of unwanted items otherwise equipment deemed unwanted by the Parish Council will be removed and disposed of. Deadline to remove items is 31<sup>st</sup> May 2023.</p>	<p><b>Clerk</b></p>
<p><b>950</b></p>	<p><b>Sports Facilities Matters &amp; Recreation Ground</b></p> <p>Ashmore Cricket Club have expressed interest in the John Deere mower also potential interest from a local grass contractor.</p> <p>The Tennis Club have recently undertaken refurbishment of the courts which are currently covered in moss. Despite applying anti-moss treatment it remains in the porous surface of the courts. Members agreed that during warmer weather the moss should die back and with the help of a pressure washer should remove it completely. Cllr Adams to liaise with Tennis Secretary.</p> <p><b>Fencing Repairs</b></p> <p>The fencing (dug out) side is unstable and needs repairs. Clerk to contact local contractor for a quote to fix by adding extra support to existing fence posts.</p> <p><b>Pitch maintenance 2023/24</b></p> <p>At the previous F&amp;GP meeting members unanimously resolved expenditure of £500.00 to apply Evergreen Complete to both football and cricket pitches. Approximately 26 bags of Evergreen Complete. Additionally, members resolved unanimously to increase expenditure in order to purchase a superior treatment and ensure full coverage. The additional expenditure was £290.00+vat.</p> <p><b>Security Cameras</b></p> <p>Cllr Turner is due to install the newly purchased security equipment in the line of sight of the green shed and oil tank whilst also considering ‘cameras in operation’ signage.</p> <p>The recreation ground waste bin located at the campsite continually fills up with waste from campers and occasional wreaths from the Church. The larger bin located at Post Office Lane to be swapped with the smaller bin at the recreation ground. Clerk to contact St Mary’s to direct church waste to the bin at the front of the church.</p> <p><b>Energy Efficiency – Installation of Heat Pumps</b></p> <p>Members considered two quotes to supply and install a 7KW and 5KW heat pumps at the Sports Pavilion. To be located in the main room and the changing room/corridor area at the rear. Both quotes exclude electric isolator and the supply and installation of a cage to prevent damage.</p> <ul style="list-style-type: none"> <li>• 7KW Heat pump including installation costs £4114.80</li> <li>• 5KW Heat pump including installation costs £3333.60</li> </ul> <p>Members discussed the merits of this type of installation which include; providing much needed air-conditioning and dehumidifying system in the pavilion.</p> <p>Members agreed that before the supply and installation can be approved an analysis of the current costs vs projected costs needs to be understood together with the potential savings to be made. Clerk to request projected running costs from local heat pump contractor Nick Daniel.</p> <p>The antiquated hot water system also needs to be addressed therefore the Clerk to contact Simon Marsh to quote for a new lagged cylinder water tank plus immersion.</p> <p>The Parish Council’s intention would be to turn off the current heating system to be used as a back-up facility if required.</p>	<p><b>DA</b></p> <p><b>Clerk</b></p> <p><b>AT</b></p> <p><b>DA/AT</b></p> <p><b>Clerk/DA</b></p>

<p><b>951</b></p>	<p><b>Village Hall Matters</b></p> <p>In conjunction with the sourcing of a reliable, affordable and future-care company to provide a Solar Power solution for the Sports Pavilion members have explored options for the installation of a similar solution for the Village Hall.</p> <p>Clerk contacted the following Solar Panel System providers:</p> <p><b>Ace-energy.net</b> – Diaries for business closed 6/2/2023  <b>Energyflo.co.uk</b> – 12KW Solar PV Quote issued £24,440.00 6/2/2023  <b>Wessex Eco Energy</b> – Without full design based on 4KWP £8,000.00/£9,000.00 23/2/2023  <b>DES Renewables</b> – 16 panel system generating 5944KWh per year with a 5.8KW battery £12,393.10 exc vat  <b>DES Renewables</b> – 24 panel system generating 8932KW per year with a 11.6KWbattery £17,178.70 exc vat</p> <p>The addition of a battery would allow storage for additional energy generated in the day to utilise in evening. The location of where the battery will be installed to be confirmed.</p> <p>Members unanimously resolved to approve DES renewables as provider and further expenditure for £17,178.70 to supply and install a 24 panel system plus battery to the Village Hall roof.</p> <p>Approval is subject to surveys and a successful application to the Distribution Network Operator.</p> <p>Members also agreed that installation is subject to changing the current electric charging to the Village Hall Committee to ensure feeding tariff back to the Parish Council.</p> <p>Cllr Taylor continues to work through the draft lease.</p> <p>Members unanimously resolved expenditure to purchase an outdoor sign for the Village Hall £686.00 (+vat). The expenditure will be deducted from the VH balance of refurbishment funds.</p>	<p><b>CT/Clerk</b></p> <p><b>Clerk</b></p>
<p><b>952</b></p>	<p><b>Allotment Association</b></p> <p>Cllr Adams updated members on the Common Road plots – 4/5 dumpy bags of rubbish were removed from the site. One bag remains plus several old tyres, there are 3 more plots to tend to. The most recently vacated plot has metal, plastic and timber to be removed. Cllr Meaden will assess the best access point for collection of rubbish as the half plot is located on the far side. Once cleared, a plastic coverage needs to be laid to prevent regrowth of weeds.</p>	<p><b>SM/DA</b></p>
<p><b>953</b></p>	<p><b>Correspondence</b></p> <p>Cllrs Chick &amp; Meaden have displayed the new community bunting throughout the village in readiness for the Coronation celebrations.</p> <p>Clerk received enquiry regarding the housing register – signposted to the Dorset Council website.</p> <p>The Parish Councils’ defibrillator (located at the local shop) pads expire on 1 July 2023. Clerk to contact CCIO to arrange the purchase of replacements.</p> <p>Chase &amp; Chalke Community Grant Scheme details to be forwarded to The Big Session/Village Hall/Allotment Association.</p> <p>Members were reminded to promote current Councillor vacancies.</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p>

<b>954</b>	<b>Financial Matters &amp; Expenditure</b>  The RFO circulated to members prior to the meeting a report on finances to 4 <sup>th</sup> May 2023. Bank Reconciliation for signing; List of Receipts & Payments for scrutiny.  Clerk to administrate payments, 1 <sup>st</sup> Scrutineer Cllr S Meaden, 1 <sup>st</sup> Cllr C Taylor & 2 <sup>nd</sup> Cllr A Turner to authorise payments.  Members considered a quote from Air2Air and Cooling company to replace the current expensive storage heating in the Parish Council Office.  Quote to supply & fit 5KW Heat Pump £3972.00 (inc vat) members unanimously resolved expenditure.	
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Meeting Closed 9.25pm

**These minutes are to be signed by the Chairman after approval  
at the next Full meeting of the Parish Council.**

**Signed;..... 25<sup>th</sup> May 2023**

**Sixpenny Handley & Pentridge Parish Council**

**Receipts & Payments – 4<sup>th</sup> May 2023.**

Date	Description		Receipts payment	
04/05/2023	DES Renewable energy (Installation of Solar Panels) deposit	On-line		7,660.50
04/05/2023	Dorset Council Rent	SO		484.00
04/05/2023	C Nicholson (April Salary Payment)	On-line		911.00
04/05/2023	Nest Pension Payment	DD		66.43
04/05/2023	Bradley Kilshaw (Recreation strimming banks of cricket pitch)	On-line		80.00
04/05/2023	D Bamsey (Village Hall Poplar Tree)	On-line		800.00
04/05/2023	Elite Playground Quarterly Inspection	On-line		57.60
04/05/2023	S Wallworth Electrical Services Ltd (replacement socket)	On-line		65.00
04/05/2023	LJ Tuckey (x4 Cleaning Parish Office)	On-line		30.00
04/05/2023	David MacLeod (X4 Bins/Litter)	On-line		30.00
04/05/2023	Rushmore Estate (Brushy Bush Allotments)	On-line		10.00
04/05/2023	C Nicholson (reimbursement Cleaning/office products)	On-line		56.75
04/05/2023	C Nicholson (reimbursement street bunting)	On-line		94.90
04/05/2023	HMRC national Insurance (missed from April reimburse Clerk)	On-line		53.49
17/04/2023	Office Rent (seated exercise)	credit	50.00	
04/06/2023	Donation to St Mary's Warm Space Hub	On-line		200.00
	<b>May Total</b>		<b>50.00</b>	<b>10,599.67</b>

To be submitted by the Clerk on Friday 5<sup>th</sup> May 2023.

Scrutineer – Cllr Meaden

1<sup>st</sup> On-line authorisation Cllr Taylor

2<sup>nd</sup> On-line authorisation Cllr Turner

Scrutineer.....Date.....  
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